

PARK PERMIT

9229 W. Loomis Road
Franklin, WI 53132-9728
414-425-7500

Park permit applications must be made in person, on a first-come-first-serve basis at the Franklin City Hall, 9229 W. Loomis Road, between the hours of 9:00 a.m. and 4:00 p.m. No telephone, e-mail, or mail-in applications are accepted.

Park permit applications will be accepted for *Franklin groups or residents only* on the first business day in January through the last business day in March of each year. Park permit applications will be accepted for all other groups beginning on the first business day in April of each year.

The park permit fee is as follows: \$75.00 for groups numbering 1-49, \$125.00 for groups numbering 50-99, \$150.00 for groups numbering 100-149, \$200.00 for groups numbering 150-199 and \$250.00 for groups numbering 200-350 maximum. **An additional fee of \$25.00 will be charged for groups of 100+ that are non-Franklin family, civic, social or business.** No refunds are allowed unless requested in writing at least thirty (30) days prior to the park permit date. Park permit fees are based on attendance and are set by the Park Commission.

This permit entitles you to the following items: Use of the shelter, electricity, picnic tables, water & BBQ pit where available. **Playground equipment, tennis courts and the volleyball courts must be shared with the general public.**

PLEASE PRINT

☐ LEGEND PARK ☐ MARKET SQUARE ☐ OTHER (Specify)
☐ LEGEND PARK WITH USE OF BANDSHELL / Additional \$100

Name of Group: _____

Person in Charge: _____ Title: _____

Address: _____ City: _____ Zip: _____

Telephone Number: _____ Business Phone: _____

Number in Group: ☐ 1-49/\$75 ☐ 50-99/\$125 ☐ 100-149/\$150 ☐ 150-199/\$200 ☐ 200-350 maximum/\$250
☐ 100+ Non Franklin Groups/Additional \$25 ☐ Beer, wine & alcohol consumption only. Sale of same not permitted.

Date: _____ Time: _____ am to _____ pm (Park is available from 9:00 a.m. to 9:00 p.m.)

Nature of Activity: _____

I have read, understand and agree that the area and facilities will be used in accordance with the ordinances, rules and regulations of the City of Franklin Common Council and the Park Commission. Please read rules and regulations on the reverse side before signing.

Signature: _____ Date: _____

For Office Use Only

☐ APPROVED ☐ REJECTED DATE: _____ Permit Fee Total: _____

Approved by: _____

Check No. _____

White - Administration Yellow - D.P.W. Pink - Applicant

Make Checks Payable to:
CITY OF FRANKLIN

PERMIT RULES AND REGULATIONS FOR USE OF FRANKLIN PARKS

As residents, we share and enjoy over 150 acres of parks. We also share in a major responsibility to preserve and properly use our public facilities. Knowledge of, and adherence to, park rules and regulations will help create an awareness and appreciation of our valuable park and recreation investment.

1. Parks are open from 9:00 am to 9:00 pm.
2. Beer, wine and alcohol consumption is not allowed unless authorized and indicated on park permit. Sale of same is not permitted.
3. No commercial sales, for profit, of any kind are allowed on park property. Solicitations, donations or contributions are not permitted, except where authorized by permit.
4. Live music is prohibited unless indicated on park permit. Both canned and live music cannot exceed 55 decibels from point no greater than 150' from point of sound origin, including use of radios, stereos, karaoke and other audio devices per City Ordinance.
5. No telephone reservations are accepted.
6. A picnic permit is required to reserve picnic areas. Rides, games, tents and other equipment are not permitted on park property, unless indicated on park permits. Mechanical rides, dunk tanks, etc. must obtain a separate entertainment and amusement license, which must be approved by Licensing Committee and the Common Council. Inspections will be made prior to event by the electrical, building and fire departments. Tents cannot be erected prior to contacting the City and shall be subject to inspection.
7. Fires may only be started and maintained in proper receptacles, such as grills, and can be used for food preparation only. Ground fires are not allowed at anytime.
8. Parking is permitted in designated parking lot or road areas only. Cars and other vehicles are not permitted in park areas, except for five (5) minutes for unloading and pick-up periods only.
9. Litter and other waste must be deposited in proper City garbage receptacles. Failure to comply will result in future denial of park permit requests and could result in a fine. Dumping of any waste matter, of any kind, is prohibited in any City Park or public property.
10. No refunds are granted unless requested in writing at least thirty (30) days prior to park permit date.
11. Overnight camping is prohibited.
12. Motorized vehicles, including off-street and/or recreational vehicles, are not permitted, unless otherwise posted.
13. Animals in park areas must be leashed at all times, per City Code. Any animal waste must be removed or deposited in a proper receptacle.
14. Destruction, injury, defacement or removal of city property is prohibited per City Code.
15. Firing or discharge of any projectile in a park is prohibited, per City Code.
16. Games and/or amusements are to be conducted only in the designated area approved by the Park Commission and the Common Council.
17. In case of snow or icy conditions, the City parks trails will not be maintained. The City is not liable if injury occurs.
18. Any form of golf is not permitted in any City Park.

Violation of park rules can result in a maximum forfeiture of up to \$200, and a violation of local and/or state laws can result in a fine, imprisonment or both. City of Franklin Park Staff and/or City Police Department will implement enforcement of park rules and regulations.

Promote Parks Positively!

Thank You For Your Participation And Cooperation.